

ROUTING AND RECORD SHEET

SUBJECT: (Optional)
Use of Government Vehicles for Official Use

DD/A Registry
File Vehicles

FROM: James H. McDonald
Director of Logistics

EXTENSION NO.

STAT

DATE 20 AUG 1979

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

FC/DDA
A/DD/A
7D18 Headquarters

RECEIVED FORWARDED

8/23 *calm*
8/23 *llw*

F Y I

1-2 We have to phase this one in very carefully. Some of our people have purchased second cars ~~as the~~ because they were required to have a car in the conduct of Agency business. They are counting on monthly reimbursement for use of their POV to make their monthly car payments. We don't want to leave them in a bind.

Aug 23 AUG 1979

DD/A Registry
79-2759

SECRET

Approved For Release 2003/08/13 : CIA-RDP83-00156R001100040001-1

DD/A Registry

79-2759

20 AUG 1979

MEMORANDUM FOR: Deputy Director for Operations
Chief, [REDACTED]
Deputy Director for Science and Technology
Director of Development and Engineering
Director of SIGINT Operations
Deputy Director for Administration ✓
Director of Communications
Director of Personnel
Director of Security

FROM: James H. McDonald
Director of Logistics

SUBJECT: Use of Government Vehicles for Official Use [REDACTED]

1. In order to minimize the impact of a gasoline shortage on the Agency's [REDACTED] activities, this office has been negotiating with the General Services Administration (GSA) for the assignment of official vehicles to the Agency. This action was prompted by the concerns some of you expressed to us at the onset of the crisis [REDACTED], where your operations were being affected because of the difficulties you experienced in obtaining gasoline in the private sector. In response to the dilemma [REDACTED] we succeeded in obtaining 13 vehicles from GSA to be used [REDACTED]

[REDACTED] These vehicles have since been allocated to Agency components [REDACTED]

2. It has long been the practice of the Agency to rely extensively on the employees' private automobiles (POV's) for official purposes on a reimbursable basis. The most recent experiences in [REDACTED] Washington metropolitan area have demonstrated that any continuing gasoline shortage can adversely affect the Agency's mission. [REDACTED]

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SUBJECT: Use of Government Vehicles for Official Use

3. The transition from POV's to government-owned vehicles will ensure a ready supply of gasoline from official facilities, such as, the GSA motor pools and military installations. To the extent that cover and security of Agency operations can be protected, we are planning for the possibility of replacing POV's with government-owned vehicles for official use. Such a plan, in addition to being responsive to the Agency's mission in emergency situations, will ensure an employee not being confronted with having to compete for the limited supplies of gasoline. The current GSA monthly rate for a compact sedan is \$80.00 per month and .065 a mile, which in many cases will result in a direct cost savings to the Agency when compared to the monthly reimbursement costs. ☐

25X

4. This office is working with the Central Cover Staff and the Office of Finance to develop reimbursement procedures with GSA which will protect the ☐ offices in the event they are assigned official vehicles. An extension of this program will be to make GSA motor pool vehicles available to employees while they are on temporary duty assignments. ☐

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5. So that we may continue to develop this program, please advise us of your vehicle requirements. Indicate where the vehicles will be used, the approximate number of miles you expect the vehicle to be operated per year, and if U. S. Government or private licensing plates will be required. Except for vehicles which are used for overt activities, such as, personnel recruitment, ☐, the vehicles assigned to the Agency will not be identified as CIA. Offices which deem it necessary for vehicles to be driven to and from an employee's home in the course of official business must be prepared to justify such use. Each component is expected to fund for its vehicle needs. ☐

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6. Please send your responses to the Plans and Programs Staff, OL, ☐ by 14 September. ☐ ☐ is the designated action officer within this office of this program. ☐

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/s/ James H. McDonald

James H. McDonald

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